

# FORM NO. MGT-7

[Pursuant to sub-Section(1) of section 92 of the Companies Act, 2013 and sub-rule (1) of rule 11 of the Companies (Management and Administration) Rules, 2014]



सत्यमेव जयते

# Annual Return

Form language  English  Hindi

Refer the instruction kit for filing the form.

## I. REGISTRATION AND OTHER DETAILS

(i) \* Corporate Identification Number (CIN) of the company

Pre-fill

Global Location Number (GLN) of the company

\* Permanent Account Number (PAN) of the company

(ii) (a) Name of the company

(b) Registered office address

H-56, Udyog Nagar, Main Rohtak Road  
New Delhi  
West Delhi  
Delhi  
110041

(c) \*e-mail ID of the company

(d) \*Telephone number with STD code

(e) Website

(iii) Date of Incorporation

(iv)	Type of the Company	Category of the Company	Sub-category of the Company
	Private Company	Company limited by shares	Indian Non-Government company

(v) Whether company is having share capital

Yes  No

(vi) \*Whether shares listed on recognized Stock Exchange(s)

Yes  No

(vii) \*Financial year From date  (DD/MM/YYYY) To date  (DD/MM/YYYY)

(viii) \*Whether Annual general meeting (AGM) held  Yes  No

(a) If yes, date of AGM

(b) Due date of AGM

(c) Whether any extension for AGM granted  Yes  No

## II. PRINCIPAL BUSINESS ACTIVITIES OF THE COMPANY

\*Number of business activities

S.No	Main Activity group code	Description of Main Activity group	Business Activity Code	Description of Business Activity	% of turnover of the company
1	G	Trade	G1	Wholesale Trading	100

## III. PARTICULARS OF HOLDING, SUBSIDIARY AND ASSOCIATE COMPANIES (INCLUDING JOINT VENTURES)

\*No. of Companies for which information is to be given

**Pre-fill All**

S.No	Name of the company	CIN / FCRN	Holding/ Subsidiary/Associate/ Joint Venture	% of shares held
1	Microtek (Shenzhen) Technolo		Subsidiary	100
2	Microtek (HK) Trading Co. Ltd		Subsidiary	100
3	Uwin (Shenzhen) Trading Co. L		Subsidiary	100

## IV. SHARE CAPITAL, DEBENTURES AND OTHER SECURITIES OF THE COMPANY

### (i) \*SHARE CAPITAL

(a) Equity share capital

Particulars	Authorised capital	Issued capital	Subscribed capital	Paid up capital
Total number of equity shares	1,000,000	250,000	250,000	250,000
Total amount of equity shares (in Rupees)	10,000,000	2,500,000	2,500,000	2,500,000

Number of classes

Class of Shares	Authorised capital	Issued capital	Subscribed capital	Paid up capital
<b>EQUITY SHARES</b>				
Number of equity shares	1,000,000	250,000	250,000	250,000
Nominal value per share (in rupees)	10	10	10	10
Total amount of equity shares (in rupees)	10,000,000	2,500,000	2,500,000	2,500,000

**(b) Preference share capital**

Particulars	Authorised capital	Issued capital	Subscribed capital	Paid-up capital
Total number of preference shares	0	0	0	0
Total amount of preference shares (in rupees)	0	0	0	0

Number of classes

0

Class of shares	Authorised capital	Issued capital	Subscribed capital	Paid up capital
Number of preference shares				
Nominal value per share (in rupees)				
Total amount of preference shares (in rupees)				

**(c) Unclassified share capital**

Particulars	Authorised Capital
Total amount of unclassified shares	0

**(d) Break-up of paid-up share capital**

Class of shares	Number of shares	Total nominal amount	Total Paid-up amount	Total premium
<b>Equity shares</b>				
<b>At the beginning of the year</b>	250,000	2,500,000	2,500,000	
<b>Increase during the year</b>	0	0	0	0
i. Public Issues	0	0	0	0
ii. Rights issue	0	0	0	0
iii. Bonus issue	0	0	0	0
iv. Private Placement/ Preferential allotment	0	0	0	0
v. ESOPs	0	0	0	0

vi. Sweat equity shares allotted	0	0	0	0
vii. Conversion of Preference share	0	0	0	0
viii. Conversion of Debentures	0	0	0	0
ix. GDRs/ADRs	0	0	0	0
x. Others, specify				
<input type="text"/>				
<b>Decrease during the year</b>	0	0	0	0
i. Buy-back of shares	0	0	0	0
ii. Shares forfeited	0	0	0	0
iii. Reduction of share capital	0	0	0	0
iv. Others, specify				
<input type="text"/>				
<b>At the end of the year</b>	250,000	2,500,000	2,500,000	
<b>Preference shares</b>				
<b>At the beginning of the year</b>	0	0	0	
<b>Increase during the year</b>	0	0	0	0
i. Issues of shares	0	0	0	0
ii. Re-issue of forfeited shares	0	0	0	0
iii. Others, specify				
<input type="text"/>				
<b>Decrease during the year</b>	0	0	0	0
i. Redemption of shares	0	0	0	0
ii. Shares forfeited	0	0	0	0
iii. Reduction of share capital	0	0	0	0
iv. Others, specify				
<input type="text"/>				
<b>At the end of the year</b>	0	0	0	

(ii) Details of stock split/consolidation during the year (for each class of shares)

Class of shares		(i)	(ii)	(iii)
Before split / Consolidation	Number of shares			
	Face value per share			
After split / Consolidation	Number of shares			
	Face value per share			

**(iii) Details of shares/Debentures Transfers since closure date of last financial year (or in the case of the first return at any time since the incorporation of the company) \***

Nil

[Details being provided in a CD/Digital Media]

Yes

No

Not Applicable

Separate sheet attached for details of transfers

Yes

No

Note: In case list of transfer exceeds 10, option for submission as a separate sheet attachment or submission in a CD/Digital Media may be shown.

Date of the previous annual general meeting	<input type="text" value="30/09/2019"/>
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Date of registration of transfer (Date Month Year)	<input type="text" value="20/03/2020"/>
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Type of transfer	<input type="text" value="Equity Shares"/>	1 - Equity, 2- Preference Shares,3 - Debentures, 4 - Stock
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Number of Shares/ Debentures/ Units Transferred	<input type="text" value="8,542"/>	Amount per Share/ Debenture/Unit (in Rs.)	<input type="text" value="10"/>
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Ledger Folio of Transferor	<input type="text" value="2"/>
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Transferor's Name	<input type="text" value=""/>	<input type="text" value="PRAKASH"/>	<input type="text" value="GUPTA"/>
	Surname	middle name	first name

Ledger Folio of Transferee	<input type="text" value="51"/>
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Transferee's Name	<input type="text" value="ANSHUL"/>	<input type="text" value=""/>	<input type="text" value="GUPTA"/>
	Surname	middle name	first name

Date of registration of transfer (Date Month Year) <input type="text" value="20/03/2020"/>			
Type of transfer	<input type="text" value="Equity Shares"/>	1 - Equity, 2- Preference Shares,3 - Debentures, 4 - Stock	
Number of Shares/ Debentures/ Units Transferred	<input type="text" value="15,042"/>	Amount per Share/ Debenture/Unit (in Rs.)	<input type="text" value="10"/>
Ledger Folio of Transferor		<input type="text" value="2"/>	
Transferor's Name	<input type="text" value="OM"/>	<input type="text" value="PRAKASH"/>	<input type="text" value="GUPTA"/>
	Surname	middle name	first name
Ledger Folio of Transferee		<input type="text" value="52"/>	
Transferee's Name	<input type="text" value="SAURABH"/>	<input type="text"/>	<input type="text" value="GUPTA"/>
	Surname	middle name	first name

Date of registration of transfer (Date Month Year) <input type="text" value="20/03/2020"/>			
Type of transfer	<input type="text" value="Equity Shares"/>	1 - Equity, 2- Preference Shares,3 - Debentures, 4 - Stock	
Number of Shares/ Debentures/ Units Transferred	<input type="text" value="5,541"/>	Amount per Share/ Debenture/Unit (in Rs.)	<input type="text" value="10"/>
Ledger Folio of Transferor		<input type="text" value="2"/>	
Transferor's Name	<input type="text" value="OM"/>	<input type="text" value="PRAKASH"/>	<input type="text" value="GUPTA"/>
	Surname	middle name	first name
Ledger Folio of Transferee		<input type="text" value="49"/>	
Transferee's Name	<input type="text" value="ARUSH"/>	<input type="text"/>	<input type="text" value="GUPTA"/>
	Surname	middle name	first name

Date of registration of transfer (Date Month Year)		20/03/2020	
Type of transfer	Equity Shares	1 - Equity, 2- Preference Shares,3 - Debentures, 4 - Stock	
Number of Shares/ Debentures/ Units Transferred	9,500	Amount per Share/ Debenture/Unit (in Rs.)	10
Ledger Folio of Transferor		45	
Transferor's Name	BIMLA	DEVI	GUPTA
	Surname	middle name	first name
Ledger Folio of Transferee		49	
Transferee's Name	ARUSH		GUPTA
	Surname	middle name	first name

Date of registration of transfer (Date Month Year)			
Type of transfer		1 - Equity, 2- Preference Shares,3 - Debentures, 4 - Stock	
Number of Shares/ Debentures/ Units Transferred		Amount per Share/ Debenture/Unit (in Rs.)	
Ledger Folio of Transferor			
Transferor's Name			
	Surname	middle name	first name
Ledger Folio of Transferee			
Transferee's Name			
	Surname	middle name	first name

**(iv) \*Indebtedness including debentures (Outstanding as at the end of financial year)**

Particulars	Number of units	Nominal value per unit	Total value
Non-convertible debentures	0	0	0
Partly convertible debentures	0	0	0
Fully convertible debentures	0	0	0
Secured Loans (including interest outstanding/accrued but not due for payment) excluding deposits			1,042,581,640.81
Unsecured Loans (including interest outstanding/accrued but not due for payment) excluding deposits			0
Deposit			0
<b>Total</b>			1,042,581,640.81

**Details of debentures**

Class of debentures	Outstanding as at the beginning of the year	Increase during the year	Decrease during the year	Outstanding as at the end of the year
Non-convertible debentures	0	0	0	0
Partly convertible debentures	0	0	0	0
Fully convertible debentures	0	0	0	0

**(v) Securities (other than shares and debentures)**

0

Type of Securities	Number of Securities	Nominal Value of each Unit	Total Nominal Value	Paid up Value of each Unit	Total Paid up Value
<b>Total</b>					

**V. \*Turnover and net worth of the company (as defined in the Companies Act, 2013)****(i) Turnover**

11,068,554,844.25

**(ii) Net worth of the Company**

704,409,928.1

**VI. (a) \*SHARE HOLDING PATTERN - Promoters**

S. No.	Category	Equity	Preference
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		Number of shares	Percentage	Number of shares	Percentage
1.	Individual/Hindu Undivided Family				
	(i) Indian	250,000	100	0	
	(ii) Non-resident Indian (NRI)	0	0	0	
	(iii) Foreign national (other than NRI)	0	0	0	
2.	Government				
	(i) Central Government	0	0	0	
	(ii) State Government	0	0	0	
	(iii) Government companies	0	0	0	
3.	Insurance companies	0	0	0	
4.	Banks	0	0	0	
5.	Financial institutions	0	0	0	
6.	Foreign institutional investors	0	0	0	
7.	Mutual funds	0	0	0	
8.	Venture capital	0	0	0	
9.	Body corporate (not mentioned above)	0	0	0	
10.	Others	0	0	0	
	<b>Total</b>	250,000	100	0	0

**Total number of shareholders (promoters)**

13

**(b) \*SHARE HOLDING PATTERN - Public/Other than promoters**

S. No.	Category	Equity		Preference	
		Number of shares	Percentage	Number of shares	Percentage
1.	Individual/Hindu Undivided Family				
	(i) Indian	0	0	0	
	(ii) Non-resident Indian (NRI)	0	0	0	
	(iii) Foreign national (other than NRI)	0	0	0	

2.	Government				
	(i) Central Government	0	0	0	
	(ii) State Government	0	0	0	
	(iii) Government companies	0	0	0	
3.	Insurance companies	0	0	0	
4.	Banks	0	0	0	
5.	Financial institutions	0	0	0	
6.	Foreign institutional investors	0	0	0	
7.	Mutual funds	0	0	0	
8.	Venture capital	0	0	0	
9.	Body corporate (not mentioned above)	0	0	0	
10.	Others	0	0	0	
	<b>Total</b>	0	0	0	0

**Total number of shareholders (other than promoters)**

0

**Total number of shareholders (Promoters+Public/  
Other than promoters)**

13

**VII. \*NUMBER OF PROMOTERS, MEMBERS, DEBENTURE HOLDERS  
(Details, Promoters, Members (other than promoters), Debenture holders)**

Details	At the beginning of the year	At the end of the year
Promoters	13	13
Members (other than promoters)	0	0
Debenture holders	0	0

**VIII. DETAILS OF DIRECTORS AND KEY MANAGERIAL PERSONNEL**

**(A) \*Composition of Board of Directors**

Category	Number of directors at the beginning of the year		Number of directors at the end of the year		Percentage of shares held by directors as at the end of year	
	Executive	Non-executive	Executive	Non-executive	Executive	Non-executive

<b>A. Promoter</b>	4	0	2	0	0	19.25
<b>B. Non-Promoter</b>	0	0	0	0	0	0
(i) Non-Independent	0	0	0	0	0	0
(ii) Independent	0	0	0	0	0	0
<b>C. Nominee Directors representing</b>	0	0	0	0	0	0
(i) Banks & FIs	0	0	0	0	0	0
(ii) Investing institutions	0	0	0	0	0	0
(iii) Government	0	0	0	0	0	0
(iv) Small share holders	0	0	0	0	0	0
(v) Others	0	0	0	0	0	0
Total	4	0	2	0	0	19.25

Number of Directors and Key managerial personnel (who is not director) as on the financial year end date

2

**(B) (i) \*Details of directors and Key managerial personnel as on the closure of financial year**

Name	DIN/PAN	Designation	Number of equity share(s) held	Date of cessation (after closure of financial year : If any)
NAND KISHORE AGGA	00172520	Director	31,500	
SUBODH GUPTA	00262474	Director	16,625	

**(ii) Particulars of change in director(s) and Key managerial personnel during the year**

2

Name	DIN/PAN	Designation at the beginning / during the financial year	Date of appointment/ change in designation/ cessation	Nature of change (Appointment/ Change in designation/ Cessation)
OM PRAKASH GUPTA	00262326	Director	01/01/2020	Resignation
AMIT AGGARWAL	00650181	Additional director	01/01/2020	Resignation

**IX. MEETINGS OF MEMBERS/CLASS OF MEMBERS/BOARD/COMMITTEES OF THE BOARD OF DIRECTORS**

**A. MEMBERS/CLASS /REQUISITIONED/NCLT/COURT CONVENED MEETINGS**

Number of meetings held

1

Type of meeting	Date of meeting	Total Number of Members entitled to attend meeting	Attendance	
			Number of members attended	% of total shareholding
AGM	30/09/2019	13	13	100

## B. BOARD MEETINGS

\*Number of meetings held

15

S. No.	Date of meeting	Total Number of directors associated as on the date of meeting	Attendance	
			Number of directors attended	% of attendance
1	02/04/2019	4	4	100
2	01/05/2019	4	4	100
3	03/05/2019	4	4	100
4	27/07/2019	4	4	100
5	02/09/2019	4	4	100
6	19/09/2019	4	3	75
7	15/10/2019	4	2	50
8	12/11/2019	4	3	75
9	25/11/2019	4	3	75
10	23/12/2019	4	4	100
11	02/01/2020	2	2	100
12	14/01/2020	2	2	100

## C. COMMITTEE MEETINGS

Number of meetings held

0

S. No.	Type of meeting	Date of meeting	Total Number of Members as on the date of the meeting	Attendance	
				Number of members attended	% of attendance
1					

## D. \*ATTENDANCE OF DIRECTORS

S. No.	Name of the director	Board Meetings			Committee Meetings			Whether attended AGM held on
		Number of Meetings which director was entitled to attend	Number of Meetings attended	% of attendance	Number of Meetings which director was entitled to attend	Number of Meetings attended	% of attendance	31/12/2020
								(Y/N/NA)
1	NAND KISHO	15	15	100	0	0	0	Yes
2	SUBODH GUF	15	15	100	0	0	0	Yes

**X. \*REMUNERATION OF DIRECTORS AND KEY MANAGERIAL PERSONNEL**

Nil

Number of Managing Director, Whole-time Directors and/or Manager whose remuneration details to be entered

0

S. No.	Name	Designation	Gross Salary	Commission	Stock Option/Sweat equity	Others	Total Amount
1							0
	Total						

Number of CEO, CFO and Company secretary whose remuneration details to be entered

0

S. No.	Name	Designation	Gross Salary	Commission	Stock Option/Sweat equity	Others	Total Amount
1							0
	Total						

Number of other directors whose remuneration details to be entered

4

S. No.	Name	Designation	Gross Salary	Commission	Stock Option/Sweat equity	Others	Total Amount
1	NAND KISHORE AG	DIRECTOR	7,200,000	0	0	0	7,200,000
2	OM PRAKASH GUF	DIRECTOR	7,200,000	0	0	0	7,200,000
3	SUBODH GUPTA	DIRECTOR	1,980,000	0	0	0	1,980,000
4	AMIT AGGARWAL	ADDITIONAL D	1,980,000	0	0	0	1,980,000
	Total		18,360,000	0	0	0	18,360,000

**XI. MATTERS RELATED TO CERTIFICATION OF COMPLIANCES AND DISCLOSURES**

\* A. Whether the company has made compliances and disclosures in respect of applicable provisions of the Companies Act, 2013 during the year  Yes  No

B. If No, give reasons/observations

**XII. PENALTY AND PUNISHMENT - DETAILS THEREOF**

(A) DETAILS OF PENALTIES / PUNISHMENT IMPOSED ON COMPANY/DIRECTORS /OFFICERS  Nil

Name of the company/ directors/ officers	Name of the court/ concerned Authority	Date of Order	Name of the Act and section under which penalised / punished	Details of penalty/ punishment	Details of appeal (if any) including present status

(B) DETAILS OF COMPOUNDING OF OFFENCES  Nil

Name of the company/ directors/ officers	Name of the court/ concerned Authority	Date of Order	Name of the Act and section under which offence committed	Particulars of offence	Amount of compounding (in Rupees)

**XIII. Whether complete list of shareholders, debenture holders has been enclosed as an attachment**

Yes  No

**XIV. COMPLIANCE OF SUB-SECTION (2) OF SECTION 92, IN CASE OF LISTED COMPANIES**

In case of a listed company or a company having paid up share capital of Ten Crore rupees or more or turnover of Fifty Crore rupees or more, details of company secretary in whole time practice certifying the annual return in Form MGT-8.

Name

Prashant Malhotra

Whether associate or fellow

Associate  Fellow

Certificate of practice number

18880

**I/We certify that:**

- (a) The return states the facts, as they stood on the date of the closure of the financial year aforesaid correctly and adequately.
- (b) Unless otherwise expressly stated to the contrary elsewhere in this Return, the Company has complied with all the provisions of the Act during the financial year.
- (c) The company has not, since the date of the closure of the last financial year with reference to which the last return was submitted or in the case of a first return since the date of the incorporation of the company, issued any invitation to the public to subscribe for any securities of the company.
- (d) Where the annual return discloses the fact that the number of members, (except in case of a one person company), of the company exceeds two hundred, the excess consists wholly of persons who under second proviso to clause (ii) of sub-section (68) of section 2 of the Act are not to be included in reckoning the number of two hundred.

**Declaration**

I am Authorised by the Board of Directors of the company vide resolution no. ..  dated

(DD/MM/YYYY) to sign this form and declare that all the requirements of the Companies Act, 2013 and the rules made thereunder in respect of the subject matter of this form and matters incidental thereto have been complied with. I further declare that:

- 1. Whatever is stated in this form and in the attachments thereto is true, correct and complete and no information material to the subject matter of this form has been suppressed or concealed and is as per the original records maintained by the company.
- 2. All the required attachments have been completely and legibly attached to this form.

**Note: Attention is also drawn to the provisions of Section 447, section 448 and 449 of the Companies Act, 2013 which provide for punishment for fraud, punishment for false statement and punishment for false evidence respectively.**

**To be digitally signed by**

Director  Digitally signed by NAND KISHORE AGGARWAL Date: 2021.03.10 16:31:32 +0530'

DIN of the director

**To be digitally signed by**  Digitally signed by PRASHANT MALHOTRA Date: 2021.03.10 17:12:48 +0530'

- Company Secretary
- Company secretary in practice

Membership number  Certificate of practice number

**Attachments**

- 1. List of share holders, debenture holders
- 2. Approval letter for extension of AGM;
- 3. Copy of MGT-8;
- 4. Optional Attachment(s), if any

**List of attachments**

Board Meetings.pdf  
MGT 8\_Microtek.pdf  
LIST OF SHARE HOLDER.pdf

**This eForm has been taken on file maintained by the Registrar of Companies through electronic mode and on the basis of statement of correctness given by the company**







The following Meetings of the Board of Directors were held during Financial Year 2019-20.

<b>S. No.</b>	<b>Date of Meeting</b>	<b>Board Strength</b>	<b>No. of Directors Present</b>
1.	02/04/2019	4	4
2.	01/05/2019	4	4
3.	03/05/2019	4	4
4.	27/07/2019	4	4
5.	02/09/2019	4	4
6.	19/09/2019	4	3
7.	15/10/2019	4	2
8.	12/11/2019	4	3
9.	25/11/2019	4	3
10.	23/12/2019	4	4
11.	02/01/2020	2	2
12.	14/01/2020	2	2
13.	29/01/2020	2	2
14.	10/02/2020	2	2
15.	20/03/2020	2	2

LIST OF SHAREHOLDERS MIPL AS ON 31.03.2020				
S.No.	Name	Shares	Amount	Existing
1	Nand Kishore Aggarwal	31500	315000	12.60
2	Urmil Aggarwal	5000	50000	2.00
3	Amit Aggarwal	42000	420000	16.80
4	Ajay Kumar Aggarwal	35500	355000	14.20
5	Shaloo Jyotiprasad Aggarwal	11000	110000	4.40
6	Subodh Gupta	16625	166250	6.65
7	Anil Gupta	16625	166250	6.65
8	Poonam Gupta	16500	165000	6.60
9	Anshul Gupta	8542	85420	3.42
10	Anita Gupta	10000	100000	4.00
11	Saurabh Gupta	15042	150420	6.02
12	Rekha Aggarwal	16625	166250	6.65
13	Arush Gupta	25041	250410	10.02
<b>TOTAL</b>		<b>250000</b>	<b>2500000</b>	<b>100.00</b>

For Microtek International Private Limited

**Nand Kishore Aggarwal**  
**Director**  
**DIN:- 00172520**

**MICROTEK INTERNATIONAL PVT. LTD.**

Regd. Office: H-56, Udyog Nagar, Main Rohtak Road, New Delhi - 110041.

Works: H-57, Udyog Nagar, Main Rohtak Road, New Delhi - 110041.

Tel.: 011-71255500 | E-mail: ho@microtekdirect.com

CIN: U74899DL1989PTC036999







# PRASHANT MALHOTRA & ASSOCIATES

(COMPANY SECRETARIES)

D-199, Tagore Garden Ext., New Delhi-110027

E-mail: [prashantmalhotra464@gmail.com](mailto:prashantmalhotra464@gmail.com) Mob: +91-9971476122

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**Form No. MGT-8**

[Pursuant to section 92(2) of the Companies Act, 2013 and rule 11(2) of Companies (Management and Administration) Rules, 2014]

**CERTIFICATE BY A COMPANY SECRETARY IN PRACTICE**

We have examined the registers, records, books and papers of **MICROTEK INTERNATIONAL PRIVATE LIMITED (CIN: U74899DL1989PTC036999)** (the Company) as required to be maintained under the Companies Act, 2013 (the Act) and the rules made thereunder for the financial year ended on 31<sup>st</sup> March, 2020. In our opinion and to the best of our information and according to the examinations carried out by us and explanations furnished to by the company, its officers and agents, we certify that:

A. the Annual Return states the facts as at the close of the aforesaid financial year correctly and adequately.

B. during the aforesaid financial year the Company has complied with provisions of the Act & Rules made there under in respect of:

1. its status under the Act;
2. maintenance of registers/records & making entries therein within the time prescribed therefor;
  - (i) filing of forms and returns as stated in the annual return, with the Registrar of Companies, Regional Director, Central Government, the Tribunal, Court or other authorities within the prescribed time ;
3. calling/ convening/ holding meetings of Board of Directors or its committees, and the meetings of the members of the company on due dates as stated in the annual return in respect of which meetings, proper notices were given and the proceedings including the circular resolutions and resolutions passed by postal ballot, if any, have been properly recorded in the Minute Book/registers maintained for the purpose and the same have been signed;
4. Company has not closed/as not required to close its Register of Members during the financial year under report;
5. Company has not advances/loans to its directors and/or persons or firms or companies referred in section 185 of the Act;



6. The company has entered into non-material related party transactions in the ordinary course of business and at arm's length price and complied with application provisions of the companies act,2013 and rules there under;
7. Issue or allotment or buyback of securities /redemption of preference shares or debentures /alteration or reduction of share capital/conversion of shares/securities and issue of security certificates in all instances – Not applicable as the company has not done any such corporate action during the year under review. Further, the company has delivered share certificates on transfer, re-materialisation and splitting of shares in accordance with provisions of the act/regulations.
8. keeping in abeyance the rights to dividend, rights shares and bonus shares pending registration of transfer of shares in compliance with the provisions of the Act; (there were no such transactions during the year under report.)
9. declaration/ payment of dividend; transfer of unpaid/ unclaimed dividend/other amounts as applicable to the Investor Education and Protection Fund in accordance with section 125 of the Act; (the company has not declared/paid any dividend during the financial year and no amount was required to be transferred during the year under scrutiny)
10. signing of audited financial statement as per the provisions of section 134 of the Act and report of directors is as per sub - sections (3), (4) and (5) thereof;
11. constitution/ appointment/ re-appointments/ retirement/ filling up casual vacancies/ disclosures of the Directors, Key Managerial Personnel and the remuneration paid to them;(During the year, Mr. Om Prakash Gupta (DIN: 00262326) and Mr. Amit Aggarwal(DIN: 00650181) were resigned from directorship as on 1<sup>st</sup> January, 2020.)
12. appointment/ reappointment/ filling up casual vacancies of auditors as per the provisions of section 139 of the Act;
13. approvals required to be taken from the Central Government, Tribunal, Regional Director, Registrar, Court or such other authorities under the various provisions of the Act; (no such approval was required during the financial year);
14. Company has not accepted/ renewed any deposits;
15. Borrowings from its directors, members, public financial institutions, banks and others and creation /modification/ satisfaction of charges in that respect, wherever applicable was within requirements of section 180 of the act and all the requirements have been complied with;
16. Loans and investments or guarantee given or providing of securities to other body corporate or person falling under the provisions of section 186 of the act – The company did not make any loans or guarantees during the year under review. However, the company has made



further investment by way of subscription to the further share capital of wholly owned subsidiary company M/s Microtek (Shenzhen) Technology Co., Ltd., China amounting to Rs. 2315.24 Lacs ;

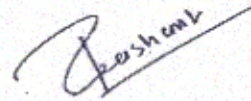
17. There was no alteration of the provisions of the Memorandum and/ or Articles of Association of the Company due to changes in the object clause during the year;

**For Prashant Malhotra & Associates  
(Company Secretaries)**

Place: New Delhi  
Date: 9<sup>th</sup> December, 2020



**PRASHANT MALHOTRA**  
(Company Secretary)  
D-100, Tegore Garden Ext.,  
New Delhi-110027  
Membership No.-49914  
C.P. No.-18880



**Prashant Malhotra**  
Proprietor  
ACS 49914; C.P. No. 18880